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COUNTY OF SACRAMENTO
CALIFORNIA

APPROVED
BY RESOLUTION # 2002-1161
BOARD OF SUPERVISORS

For the Agenda of:
September 24, 2002

SEP 24 2002

By *Cindy H. Turner*
Clerk of the Board

To: Board of Supervisors
From: Public Protection Agency
Subject: Amend The Bylaws Of The Human Services Coordinating Council
Contact: Marlene George (874-8437)

Overview

The Human Services Coordinating Council serves as an advisory body to the Sacramento County Board of Supervisors on matters relating to health and human services planning and policy issues. The request is to amend the bylaws to reflect changes that have occurred since your Board last amended the bylaws in October 1997.

Recommendation

Approve the attached resolution amending the bylaws of the Human Services Coordinating Council.

Financial Impact

None

BACKGROUND:

The Human Services Coordinating Council serves as an advisory body to your Board on matters relating to health and human services planning and policy issues. Membership is by appointment of your Board. The bylaws were last amended in October 1997.

DISCUSSION:

The attached resolution reflects four specific changes to the existing bylaws:

1. Eliminates representation from the Department of Medical Systems ;

2. Adds the Administrator of the Public Protection Agency or his/her designee as an ex-officio, non-voting member on the Council;
3. Changes the name of the Public Health Advisory Committee to the Public Health Advisory Board;
4. Increases the attendance requirement. Currently members who are absent for three consecutive meetings or attend fewer than 50% of the meetings in one year without justification or excuse automatically cease to be a member of the Council. Under the amendment, members could miss fewer than 75% of the meetings within one calendar year.

FINANCIAL IMPACT:

None

Respectfully submitted

APPROVED:

PENELOPE CLARKE, Administrator
Public Protection Agency

TERRY SCHUTTEN
County Executive

Attachments: Resolution

Sacramento County Agenda and Record Processing Application

Approval List

Approval List for Agenda Item 97190

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Penelope Clarke

09/18/2002 Approved

TITLY SCHWITEN
County Executive

PENELOPE CLARKE
County Executive

Attest: Maria Resolomon

RESOLUTION AMENDING THE ESTABLISHING RESOLUTION OF THE HUMAN
SERVICES COORDINATING COUNCIL

WHEREAS, during the past two decades, the advisory bodies have served in an active leadership role in the areas of health, mental health, alcohol and drug use, welfare and children and senior services;

WHEREAS, Sacramento County has undertaken to fully integrate the Sacramento County human services delivery system;

WHEREAS; in order to facilitate the County's reorganization of its human services deliver system, representatives of the County's human services advisory bodies choose to come together in order to achieve a united and effective voice for Sacramento residents who need health and human services;

WHEREAS; the Board of Supervisors recognizes the importance and necessity of local control in the coordination and planning of an integrated approach to the delivery of health and human services in Sacramento County;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County of Sacramento, a political subdivision of the State of California, as follows:

The Board of Supervisors hereby creates and establishes the Sacramento County Human Services Coordinating Council which shall serve as an advisory body to the Board of Supervisors on matters relating to human services planning and policy issues.

The Human Services Coordination Council shall be responsible for: 1) working cooperatively with related departments and other advisory bodies in the area of health and human services; 2) ensuring integrated human services planning, including the human services element of the County General Plan; 3) reviewing and making recommendations of human services budget and policy issues; 4) serving as a forum for community concerns; 5) prioritizing community needs and developing appropriate plans for addressing those needs; 6) serving in an oversight capacity for county-provided or county-funded human services programs; 7) providing information and education on human services issues.

The membership of the Human Services Coordinating Council shall consist of twenty-two (22) members who shall be appointed by the Board of Supervisors. Each member of the Human Services Coordinating Council shall be a resident of Sacramento County at the time of

appointment. Membership of the Human Services Coordinating Council shall consist of: 1) three (3) members of the Alcohol and Drug Advisory Board, the Mental Health Board, the Public Health Advisory Board, the Adult and Aging Commission, the Children's Coalition, and the Disability Advisory Committee; and 2) four (4) members at large.

The directors of the County Departments of Human Assistance, Health and Human Services and Administrator of one or their designees, and a designee of the Board of Supervisors and the Public Protection Agency shall serve as ex-officio, non-voting members of the Human Services Coordinating Council.

When the first members of the Human Services Coordinating Council are appointed, a third of them shall be appointed to serve one year, a third of them shall be appointed to serve two years, and a third of them shall be appointed to serve three years. Thereafter, the term of office for members of the Human Services Coordinating Council shall be three years, or until a successor is appointed. No member shall serve more than two (2) consecutive terms.

Vacancies in the Human Services Coordinating Council shall be filled by the Appointment process. The Human Services Coordinating Council shall make recommendations to the Board of Supervisors for filling any vacancies, based upon nominations by the advisory board for which a vacancy exists.

The Human Services Coordinating Council shall at its first meeting elect a chairperson, a vice chairperson, and a secretary, each of whom shall serve for one year. Officers shall be elected annually and may be re-elected to the same office for an additional year of service without interruption of service.

Each member of the Human Services Coordinating Council shall serve at the pleasure of the Board of Supervisors and may be removed during the member's term at the will of the Board. Any members of the Human Services Coordinating Council who is absent for three consecutive meetings, or attends fewer than 75% of the meeting held in a year, without justification or excuse, shall thereupon automatically cease to be a member of the Human Services Coordinating Council.

Members of the Human Services Coordinating Council shall serve without compensation.

The Human Services Coordinating Council shall establish bylaws for its conduct which shall include the election of its officers, the establishment of the date, time and place of regular meeting, the establishment of a subcommittee process for nominations and policy recommendations, and other such rules as are required.

All meetings of the Human Services Coordinating Council shall be held in accordance with the open meeting requirements contained in the provisions of the Government Code commencing with Section 54550.

Member of the Human Services Coordination Council shall be covered by Category 3 of Appendix B of the Conflict of Interest Code of the Boards, Committees, and Commissions and Councils of Sacramento County.

On a motion by Supervisor Johnson, seconded by Supervisor Dickinson, the foregoing Resolution was passed and adopted by the Board of Supervisors of the County of Sacramento, State of California, this 24th day of September 2002 with the following vote, to wit:

AYES: Supervisors, Dickinson, Johnson, Niello, Nottoli

NOES: Supervisors, None

ABSENT: Supervisors, Collin

In accordance with Section 25103 of the Government Code of the State of California a copy of the document has been delivered to the Chairman of the Board of Supervisors, County of Sacramento on **SEP 24 2002**



By Don Nottoli Chairman, Board of Supervisors
Kay J. Johnson Deputy Clerk, Board of Supervisors

FILED

SEP 24 2002

BOARD OF SUPERVISORS
BY Cathy H. Turner
CLERK OF THE BOARD

ATTEST: Cathy H. Turner
Clerk, Board of Supervisors

